

Minutes Of the Meeting

The Parkwood Terrace Improvement Association, Inc.
May 4, 2026 | 6:30PM | BAKER, LA
Virtual Meeting (Zoom)

MEETING DETAILS

Call to Order – Regular Meeting

The meeting was called to order by President Cynthia D. Miller at 6:33 pm.

Present: Cynthia D. Miller, Johnney McQuarter, Tasha Elbert-McClain, Deborah Anderson, Eddie Young, Cheryl Montgomery, and Morgan Watson. **Not Present: Vallory S. Hills.**

Invocation – Morgan Watson

Approval of Agenda

Motion to approve agenda as presented was made by Tasha Elbert-McClain. Seconded by Eddie Young. [Motion Passed.](#)

Approval of Minutes

It was moved by Morgan Watson to approve the Minutes from April 2, 2026. Seconded by Eddie Young. [Motion Passed.](#)

Agenda Items for Discussion

Correspondence – Vallory S. Hills (None) – Not in attendance.

Old Business

1. CDs – Tasha Elbert-McClain

In our last meeting, Tasha stated we would have the CDs done in April, but it is difficult to get an appointment. Baker, Zachary, nor Central had dates available. In addition, two specific officers from PTIA have to be available to meet with representatives (President Miller and Secretary Hills). CDs will be completed when Vallory's hand heals. This will be followed up on at our next meeting.

2. Juneteenth – Cynthia Miller

President Miller asked for RSVPs by June 13, 2026 for those who have not registered. She will start calling residents because the numbers in attendance need to be up. RSVPs and T-Shirt purchases need to be completed by June 13, 2026.

New Business

1. Officer Elections – Cynthia D. Miller

President Miller asked Morgan Watson about election results. Mr. Watson, Chair of the Election Committee, stated that current Officer Positions were non-contested. Two new officers for Fiscal Year 2026-2028 have been elected: Kaylin Ricard, Assistant Secretary, and Morgan Watson, Chaplain. All positions will begin July 1, 2026.

2. Crime Prevention – Jerri Booker

Harry Horton gave the report in Jerri Booker's absence. A meeting was held last Monday (April 27, 2026) and a resolution was signed for the Crime Prevention Bill coming up in the November election. A Flyer is being created to be passed out to residents by the street captains for the upcoming election, which will explain what the crime prevention bill entails. Meetings will be held Wednesday, July 1, 2026 and Monday September 7, 2026 to discuss the Crime Prevention Bill and to inform attendees that the fees will be \$100 dollars a year. When President Miller calls residents, reminding them about Juneteenth, she will mention the upcoming crime prevention bill meeting dates.

3. Committee Reports

a. Financial Report/Membership – Tasha Elbert McClain

Tasha presented a very detailed April Financial Report. President Miller commended Tasha on the new format, detailed report and professional presentation. (**See Attached Financial Report**).

Motion to accept the Financial Report was made by Eddie Young. Seconded by Linda Perkins. [Motion Passed](#).

b. ACC/Compliance – Eddie Young/Vallory S. Hills

No new updates, however, Eddie Young wanted to remind everyone to trim back crepe myrtles, especially street side, as quite a few are expanding. Letters will be sent to residents whose crepe myrtles need trimming. This is also a violation of the City Ordinance.

President Miller gave kudos to the Helire's for winning best yard in Baker this year. This is the second year a resident of Parkwood has won best yard.

c. Hospitality – Elouise Thomas. No updates.

d. Newsletter/Website – Vallory S. Hills was not in attendance. No updates.

e. Street Captains – Vallory S. Hills-Not in attendance. No updates.

4. State of Baker Reports (District #1)

Councilman, Dr. Charles Vincent

- Everyone should have received the email regarding the Lincoln Theatre Jazz and Blues fundraiser.
- Dr. Vincent thanked all who supported the Keep Baker Beautiful event that took place April 18, 2026.
- The City Council is trying to strengthen our Ordinances regarding shootings that have taken place in the surrounding areas.
- He also thanked everyone for adhering to the urgency of voting.

- **Baker School Board Member – Linda B. Perkins**
 - Baker Helix School Year is headed to the Finish Line.
 - Last day of Leap testing is May 5, 2026. Results will be shared when received.
 - May 21st is last day of school.
 - Summer School Classes will be provided June 1, 2026 – June 30, 2026 – Summer School classes will be \$400 dollars.
 - A musical will be held May 15, 2026 and May 16, 2036 at the Newly Renovated Baker Auditorium. 20.00.
 - School Board Meeting May 5, 2026 – 6:00pm

5. Announcements

- Next Meeting will be held July 6, 2026.
- If you have not registered for Juneteenth please do. It will be held at the Baker Municipal Building.
- Diane Helire asked where the status of HOA dues can be found on the website. This will be followed up on by Tasha.
- Cherryl Montgomery - The Administrator of the Paul Estate wants to pass the word out that the house will be up for sale. The house is located at 13702 Alba Drive.
- Eddie Young - Please go out and vote. Cleo fields is putting on a town meeting at BRCC Thursday Night at 6:00pm to provide information on the Supreme Court ruling on districts.
- Diane Helire added that there will also be another informational meeting held at Mount Pilgrim at 6:00 pm on Thursday. Cleo Fields and other representatives of the Northern parishes will be there.

6. Other

- President Miller congratulated Kaylin Ricard on her Triathlon victory!
- Johnny McQuarter The following issues are recurring: There was double parking at the corner of Brantley and Algoa. Double parking (at corner of Brantley/Algoa); residents continue to blow leaves in the street; and unidentified persons walking the streets at night.
- President Miller suggested putting a reminder in email.

Next Meeting Date: July 1, 2026

Meeting adjourned at 6:52pm

Minutes Submitted by Kaylin Ricard, Assistant Secretary
Meeting Recorded by Cherryl F. Montgomery, Zoom Coordinator

Treasurer's Financial Report

Reporting Period: April 2026

Prepared by: Treasurer

Date Prepared: May 2026

Checking Account Summary

Description	Amount	Notes
Beginning Balance (04/01/2026)	\$3,459.58	
Deposits & Additions	\$100.00	2 Member Dues Payments @ \$50
Debit Card Withdrawals	(\$30.56)	\$11.87 USPS Postage \$18.69 Zoom Subscription
Electronic Withdrawals	(\$11.22)	City of Baker Water
Ending Balance (04/30/2026)	\$3,517.80	

Net Change (Checking): +\$58.22

Savings Account Summary

Description	Amount	Notes
Beginning Balance (04/01/2026)	\$14,752.84	
Deposits (Interest Earned)	\$0.12	
Withdrawals	\$0.00	
Ending Balance (04/30/2026)	\$14,752.96	

Combined Account Overview

Description	Amount
Total Funds Beginning of Month	\$18,212.42
Total Funds End of Month	\$18,270.76
Net Change (All Accounts)	+\$58.34

Treasurer's Notes

- April deposits consisted of **two member dues payments totaling \$100.**
- Routine operational expenses included **USPS postage, Zoom subscription, and City of Baker water utility.**
- No unusual or unbudgeted expenditures occurred during the reporting period.
- The savings account balance remains stable with **interest accrual** and no withdrawals.